



Texas Board of Professional Engineers
1917 S. Interstate 35, Austin, Texas 78741
(512) 440-7723, FAX (512) 442-1414

Application for Inactive Status

In accordance with the Texas Engineering Practice Act and board rules, a licensed engineer who meets the criteria specified in the statute can be granted the title "Professional Engineer (Inactive)". Please review board rule §§137.1, 137.13.

Important Conditions of Inactive Status:

- A license holder claiming inactive status may use any term allowed for an active license holder followed by the term "Inactive" on business cards, stationary and other forms of correspondence.
- A license holder on inactive status may not practice engineering, nor use his/her seal, except to act as a reference for a license applicant.
- A licensee holder on inactive status must pay an annual fee of \$40 if the license is in good standing and fees are current. Penalties and back fees are applicable if license is delinquent.
- A license holder on inactive status is not required to comply with the continuing education requirements adopted by the Board or comply with the criminal history record check requirements.
- Violation of the inactive status is subject to disciplinary action by the board.
- A registered sole proprietorship or firm requires at least one active licensed engineer. Changing to Inactive Status may change the status of your firm or sole proprietorship.

Personal Information

PE Number: _____ Last 4 of SSN: _____

Name: _____

Address and Address 2: _____

City, State and Zip Code: _____

Phone: _____

Email: _____

- I am not a sole proprietor or Engineer of Record for a registered firm.
- I am a sole proprietor of the following registered firm: _____
- I am an Engineer of Record for the following registered firm: _____
- I attest I have not practiced engineering in the state of Texas since my license lapsed.

Please update your employer information if needed at <https://engineers.texas.gov/employment>

I have read the rules regarding Inactive Status and wish to apply for Inactive Status. I understand that should I decide to practice engineering in the future, I will be required to apply for reactivation of my license. I will be required to meet the reactivation criteria and pay all applicable fees at the time of application.

Signature: _____ Date: _____