

**MINUTES**  
**ENFORCEMENT COMMITTEE MEETING**  
**TEXAS BOARD OF PROFESSIONAL ENGINEERS**  
**1917 IH-35 SOUTH, BOARD ROOM, AUSTIN, TEXAS**  
**May 26, 2016— 9:30 am**

CALL TO ORDER. Sam Kannappan, P.E., Chair called the Enforcement Committee of the Texas Board of Professional Engineers to order at 9:36 pm on May 26, 2016, at Texas Board of Professional Engineers, 1917 S. Interstate 35 in Austin, Texas. A quorum was present. (Note: all votes are unanimous unless noted)

**1. Roll call and welcome visitors.**

Sam Kannappan, P.E.	Chair
Catherine Norwood, P.E.	Member
Edward Summers	Member (absent)
Kyle Womack, P.E.	Member

**Visitors.** Terry Bilderback, P.E., Texas Society of Professional Engineers (TSPE); Bill Tucker, Texas Department of Transportation (TxDOT); Kent O'Brien, P.E., TxDOT; Peyton McKnight, American Council for Engineering Companies (ACEC); Trish Smith, Executive Director, TSPE; Rick Guerra, P.E., TSPE President Elect; Doug Bell, P.E., TSPE; Amy Casto, ACEC; Lester C. Johnson; Albert Alaniz, P.E.; Ted Ross, Office of the Attorney General; Randy Rutherford, P.E.; Mr. James Greer, P.E.

**2. Public comment. None.**

**DISCUSS AND POSSIBLY ACT ON THE FOLLOWING ITEMS (AGENDA ITEMS 3-6):**

**3. Compliance & Enforcement.**

Mr. Clark reviewed the Director's report showing the completion of the electronic case handling and archival system. He also added that the on-line Compliance Process was still pending, and it will allow filing of complaints on-line. He gave a brief review of upcoming and future informal conferences. He shared that staff reviews monthly verifications regarding criminal background checks. Continuing education audits are also completed on a quarterly basis with some referrals to open enforcement cases. Mr. Clark also shared that he will be retiring at the end of August 2016. He thanked the Committee members for their support during his time with the Board. No action required.

**4. Staff Attorney Report.**

*(Report)*

- SOAH Litigation
- Suits Against the Board
- Status of Court Cases (Injunctions)

Ms. Cuming reviewed the staff attorney reports with the Committee members. No action required.

**5. Issues for consideration and schedule next meeting.**

Mr. Clark will present the Sanction Tables for review, discussion, and possible reconsideration.

A schedule of Informal Conference options for discussion.

Dr. Kinney mentioned that there will be a possibility of rule proposals to be presented for consideration to post for comment.

**6. ADJOURN.**

It was MOVED/SECONDED (Womack/Norwood) to adjourn the meeting at 9:48am. A vote was taken and the MOTION PASSED.

Date Committee approved the minutes as submitted:	August 18, 2016
Date Board accepted minutes:	August 18, 2016